

## Conditions of Membership

In signing the Whitehorse Manningham Regional Library Membership card you agree to:

- Accept responsibility for all items borrowed on your card and pay the replacement costs plus processing costs for any such items lost, stolen or damaged (Plus GST if applicable).
- Report lost or stolen cards to the Library immediately. You will be held responsible for any items borrowed on your card before the loss is reported. There is a charge for replacing cards.
- Present your card for all transactions in the Library.
- Report to Library staff any damage discovered in any item on loan to you.
- Return overdue items and pay any associated charges before using your card again.
- Return overdue items and pay charges on any junior card, which you have endorsed, before it can be used again.
- Notify the Library if you change address, and provide proof of the new address.
- Abide by the Library Local Laws (available at each Branch Library).

## **Collection of Information and Your Privacy**

WMRLC collects the information to carry out its function as a public library. The staff member on duty has explained the reason for collecting this information.

By signing the card, you indicate that you have read and understood the above conditions.

The Library reserves the right to insist that cards are not transferable. Junior membership expires on the eighteenth birthday.